

**Subject:** Finance Committee Meeting Tomorrow

**From:** Suzanne Holley <SHolley@downtownla.com>

**Date:** 02/22/2017 02:33 PM

**To:** Robert Cushman <robert.cushman@brookfield.com>, Barbara Bundy <bbundy@fidm.edu>

**CC:** Elisabeth Cutler <ECutler@downtownla.com>, Sauli Danpour <saulid@xyvest.com>, Joan Noble <JNoble@downtownla.com>, Amy Mendonca <AMendonca@ccala.org>

Robert & Barbara,

We will have a small group tomorrow - just Sauli in addition to yourselves. Please note that in order for Sauli to make it (and be able to have a quorum), we will push the meeting back to 10:30. We will still be able to complete the meeting by 11:00.

I'm trusting that since we are simply shortening the meeting and not rescheduling that this does not present a conflict for either of you but please let me know if it does.

Please note as well that another meeting will be wrapping up in the conference room so we will be meeting in my office.

Thank you.

Suzanne

**Suzanne Holley**

SVP & Chief Operating Officer

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